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| No. | Functionality | Progress |
|  | Making the audit log to be a read-only file which cannot be deleted except by administrators and archive the logs by backing them up onto a different location | Ongoing |
|  | Backup functionality for Audit log | Ongoing |
|  | Outlining the Print format | Ongoing |
|  | Test CHAI email account whether it sends email or not | Ongoing |
|  | To develop an audit trial log that Thuthuka and Alexio can access | Ongoing |
|  | changing the link to the system <http://10.139.1.25> to words instead of numbers when a user views it or types ZimWFMS or something like that | Ongoing |
|  | Create log files for errors and exceptions generated by the system | Implemented |
|  | Email functionality to Developers when Error Occurred | Implemented |
|  | Remove too much technical jargon displayed as messages when errors are generated | Implemented |
|  | Create separate log files for tracing failed log in attempts | Implemented |
|  | Password Complexity (Length, Special character, number) | Implemented |
|  | helpdesk email link on the dashboard or something that says **Need help** | Implemented |
|  | Forgot Password functionality | Implemented |
|  | show **Account code** instead of **Account Name** on Print Format for cost sharing | Implemented |
|  | Add Grant Code on cost sharing Print Format cost sharing | Implemented |
|  | Remove Employee No on Cost Sharing Print Format | Implemented |
|  | Change Approval Date to **Date** on Cost Sharing Print Format | Implemented |
|  | **Requestor** Full name should show on Expense liquidation Print format | Implemented |
|  | Remove the **12:00AM** this is not very helpful on Expense liquidation Print format | Implemented |
|  | Only the **project ID** is shown I would like grant ID to be shown as well on Expense liquidation Print format | Implemented |
|  | change **Comment** to Purpose of Advance in the liquidation model as well as the form | Implemented |
|  | Retirement Type is **receipt** this should fall off on Expense liquidation Print format | Implemented |
|  | Change **total** to total spent on Expense liquidation Print format | Implemented |
|  | add REF to each expense item so people can categories their receipts and link them to the different account names | Implemented |
|  | Testing | Not Done |
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